



Curriculum Department
Student Representative to the Alachua County School Board

Purpose

1. The purpose of the student representative to the School Board of Alachua County is to serve as a liaison between the Alachua School Board governing body and the students of Alachua County Public Schools.

Qualifications for Applicant

1. The students must be in grade 12 during their term as a student representative, and attend an Alachua County Public High School at least two (2) periods per day.
2. The student must be in proper academic and discipline standing equivalent for participation in athletics or other student activities, and maintain proper academic standing throughout his or her term.
3. The application must include references provided from a fellow student and current teacher.

Term of Office

1. The term of office will be for one semester.
2. A new representative shall be selected in the spring for the first semester of the following school year. A different student will be selected in the winter for the second semester term.

Responsibilities

The student representative will:

1. Adhere to the rules and regulations pertaining to School Board members.
2. Provide insight and support to the School Board's understanding of student issues and perspectives.
3. Serve as the student body's voice, both to the board from students and from the board to students.
4. Make every effort to attend regularly scheduled Board meetings and create a working relationship with School Board members in order to gain an understanding of current and potential policy.
5. Act as a public representative of the students of the District at various conferences, meetings, and ceremonies.

Selection Process

1. The responsibility to solicit applicants will rotate for the position among the Alachua County Public High Schools according to the following rotation schedule: Eastside High School, Newberry High School, Santa Fe High School, Gainesville High School, PAM @ Loftan High School, Sidney Lanier School, Hawthorne High School, A Quinn Jones Center, and Buchholz High School. If a school is unable to solicit a qualified applicant in its rotation, the responsibility will move to the next school in the rotation.
2. The Principal will notify students of the process for selection as a Student Representative by appropriate means in April and November of each school year. Interested students will submit their application to the Principal, along with a peer and teacher or school administrator reference no later than May 1 and December 1 of each school year.
3. After review of all application packets, the student selection committee (formed at the principal's discretion) will recommend a final candidate to the School Board members for its consideration and approval.

**Confidential Application for
Student Representative for the
Alachua County Public School Board**

Personal Data

Name: _____
Last First Preferred First Name Middle

Mailing Address: _____
Address City State Zip

Date of Birth: _____ Phone: _____ Email: _____

School: _____

Organizations and Activities

Please list in order of importance to you, up to five school, volunteer, religious, social, athletic, scouting or other activities or other organizations in which you have participated during the last four years.

<u>Activity/Organization</u>	<u>Grade</u>	<u>Type of Involvement</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

School and Community Experience and Recognition

List any accomplishments, awards, honors or recognitions for academic, school, religious or community-related activities you have received over the last four years.

1. _____
2. _____
3. _____
4. _____
5. _____

List your job experience, paid or volunteer, and briefly explain what is involved.

Do you currently have a part-time job? Yes No How many hours per week? _____

If selected for this position, would it interfere with your job? Yes No

Using a few phrases or adjectives, please describe yourself.

What are your leisure time activities?

What is your main area of interest in school?

What do you consider to be your most important achievement so far in life?

What is something you would like to change about your school, and why?

Please explain what you hope to gain if selected to serve as a student representative for the Alachua County Public School Board.

What are three issues facing your school that are most important to you and why?

What else would you like to tell us about yourself?

REFERENCE FORM for _____ by Peer
Student applying for School Board Representative

The student listed above is applying to serve as a student representative to the Alachua County Public School Board. Your completion of this reference form is greatly appreciated. Please turn the application into your school principal where your reference will remain confidential.

Name: _____
Position/Title

School: _____

Address: _____
Address City State Zip

Work Phone: _____ Home Phone: _____

Please respond to the following questions – additional pages may be attached as necessary.

1. How long and in what capacity have you known the applicant?

2. What do you consider to be the applicant’s primary talents or strengths?

3. In your opinion, what makes the applicant a qualified representative for students?

4. Please describe one situation where you observed the applicant in a leadership role.

5. Use a few phrases or adjectives to describe the applicant.

6. Please rate your perception of the applicant’s skills in the following areas (1 – 5 scale, 5 being high):

Responsibility: _____	Leadership: _____	Concern for Others: _____
Initiative: _____	Creativity: _____	Ability to work with others: _____
Curiosity: _____	Character: _____	Oral communication skills: _____
Maturity: _____	Persistence: _____	Interest in community affairs: _____

REFERENCE FORM for _____ by Teacher/School Administrator

Student applying for School Board Representative

The student listed above is applying to serve as a student representative to the Alachua County Public School Board. Your completion of this reference form is greatly appreciated. The application will be received in confidence.

Name: _____
Position/Title

School: _____

Address: _____
Address City State Zip

Work Phone: _____ Home Phone: _____

Please respond to the following questions – additional pages may be attached as necessary.

1. How long and in what capacity have you known the applicant?

2. What do you consider to be the applicant’s primary talents or strengths?

3. Comment on the applicant’s relationship with his/her peers.

4. Please describe one situation where you observed the applicant in a leadership role.

5. Use a few phrases or adjectives to describe the applicant.

6. Please rate your perception of the applicant’s skills in the following areas (1 – 5 scale, 5 being high):

Responsibility: _____	Leadership: _____	Concern for Others: _____
Initiative: _____	Creativity: _____	Ability to work with others: _____
Curiosity: _____	Character: _____	Oral communication skills: _____
Maturity: _____	Persistence: _____	Interest in community affairs: _____